



# Missouri Organ and Tissue Donor Registry

## DOR REGISTRY ENROLLMENT APPLICATION PROCESS

### Missouri statute 302.171 specifies:

“The director shall make available an informational booklet or other informational sources on the importance of organ and tissue donations to applicants for licensure as designed by the organ donation advisory committee established in sections [194.297](#) to [194.304](#). The director shall inquire of each applicant at the time the licensee presents the completed application to the director whether the applicant is interested in making the one dollar donation prescribed in this subsection and whether the applicant is interested in inclusion in the organ donor registry and shall also specifically inform the licensee of the ability to consent to organ donation by completing the form on the reverse of the license that the applicant will receive in the manner prescribed by subdivision (1) of subsection 1 of section [194.225](#). A symbol shall be placed on the front of the document indicating the applicant's desire to be listed in the registry. The director shall notify the department of health and senior services of information obtained from applicants who indicate to the director that they are interested in registry participation, and the department of health and senior services shall enter the complete name, address, date of birth, race, gender and a unique personal identifier in the registry established in subsection 1 of section [194.304](#).”

Originally, a single question was asked:

“Do you authorize a symbol to be placed on your license indicating your consent to be listed as an organ, eye and tissue donor in the donor registry?”

Beginning in May, 2014, the Department of Revenue (DOR) and the Department of Health and Senior Services (DHSS) transitioned from a single registry question to two. The new questions separate consent to registry participation and the printed symbol on the driver/nondriver license. Current questions are:

1. ***“Do you consent to be listed in the Donor Registry System as an organ, eye and tissue donor?”***  
If the applicant responds “Yes,” the following question is presented:
2. ***“Do you authorize an Organ Donor Symbol to be placed on your license or permit?”***

This change better facilitates the intent of the individual and his or her decision about the registry. As part of this initiative, the DHSS developed and distributed a new educational information sheet ([DOR Info Card](#)) to all local license offices. The new card contains information about donation and the registry on one side and on the other, instructions that clearly outline how individuals can register, remove, or change their registry record.

- I. **Transmitted Information** - The following core set of information is transmitted from DOR to DHSS through a secure FTP site using an encryption and decryption process:
  - a. Full Name, including any suffix,
  - b. Address, City, State and Zip,

- c. County of Residence,
- d. Gender,
- e. Date of Birth,
- f. Social Security Number or Driver's License Number,
- g. Purpose of Donation automatically defaults to "Transplantation"
- h. Transaction date and time

## **II. Documentation**

DHSS created a paper enrollment application for individuals who do not want to sign up online or at the Division of Motor Vehicle offices. Mail the completed enrollment application to: Missouri Organ and Tissue Donor Program - Missouri Department of Health and Senior Services, PO Box 570, Jefferson City, Mo. 65102-0570, or fax the completed form to 573-522-2898, or scan the completed form (with signature) in PDF format and send it via email to [organdonor@health.mo.gov](mailto:organdonor@health.mo.gov).

DHSS also created a removal form for individuals who want to remove their names from the Registry. The form must be complete, signed and submitted to DHSS. The form can be mailed, faxed, or emailed using the same process as noted for the paper enrollment application.

## **III. Confidentiality of Records**

All registry requests, information and correspondence are kept in a secure and confidential manner that is consistent with DHSS policies. Only persons with authorized access to the Registry have access to confidential registry information.

### **Missouri statute 194.304 specifies:**

1. An individual who agrees to have his or her name in the first person consent organ and tissue donor registry has given full legal consent to the donation of any of his or her organs or tissues upon his or her death as recorded in the registry or as subject in subsection 2 of this section.
2. An individual may withdraw his or her consent to be listed in the first person consent organ and tissue donor registry as indicated in this section. The department of health and senior services and the department of revenue shall provide information to an individual advising them that withdrawal of his or her consent to be listed in the registry does not constitute a refusal to make an anatomical gift of the individual's body or part, and that his or her agent or any person listed in section 194.245 having priority to make an anatomical gift on behalf of the individual may make a gift of the individual's body or part.
3. The department of health and senior services and the department of revenue shall provide information advising the individual that if he or she wants to bar other persons from making an anatomical gift of his or her body or part, the individual must execute a refusal under section 194.235.